Waterford, MI

**CHEROKEE HILLS**

Condominium Association

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From: The Board of Directors

To: The CHCA Co-owners

Date: 12-October-2021

Subject: 2021 Annual Meeting

Dear Neighbors,

The Board will be holding the 2021 annual meeting on **Wednesday October 27th** at the Crary Campus at **501 N Cass Lake Road**. The Gymnasium has been reserved from **7:00-8:30pm** for this purpose. The Waterford School District has precautionary and response measures in place to assure the safety of everyone in their buildings. Secured entryways have been installed in all District buildings. As a result of the safety measures put in place, all buildings are locked until 15 minutes prior to the start of the meeting. Doors will be re-locked 15 minutes after the start of the Association Meeting. No exterior doors may be propped open, therefore, please try to be prompt.

Discussion topics will include but are not limited to:

* Election of new Officers
* Calendar year 2022 estimated budget and proposed increase in annual dues
* Dues payment expectations, policies, and enforcement
* Violation policies and enforcements
* Open discussion

Per Article XI, Section 2 of the Bylaws, Directors may serve 2-year terms, and according to Article IX, Section 3 a new Director shall be elected by ballot of the Co-owners at the Annual Meeting. All Officer and Board positions (President, Vice President, Secretary, and Treasurer) are open for nominations and election. Positions were not voted upon in 2020 due to the pandemic. If you are interested in running for a position on the Board, please contact the current Board at [CherokeeHillsWaterford@gmail.com](mailto:CherokeeHillsWaterford@gmail.com) prior to Tuesday, October 26th to have your name added to the ballot. We will then stop accepting nominations and the ballot will be added to the website at www.cherokeehillswaterford.com to view prior to the Annual Meeting. Please remember, it is by means of Volunteers that our Association maintains our neighborhood. Without volunteers, a management company must be hired to handle the day-to-day business, which would be reflected in a substantial increase in all of our annual Association dues.

To vote in an election, you must have submitted your Designation of Voting Representative form (the DVR form is available on the Association website at [www.cherokeehillswaterford.com](http://www.cherokeehillswaterford.com)), a copy of your Deed must be on file, and you must be a member in good standing with the association. The same applies to be eligible for a Board position. The Designated Voting Representative may print, sign, and submit the ballot at the annual meeting. Otherwise, ballots will be available at the meeting for the Designated Voting Representative to fill out and submit in person. Votes will be authenticated, tallied and the results announced on the Association website after the meeting.

If you are unable to attend but have individual questions or topics you would like to discuss, you may always email the Board at [cherokeehillswaterford@gmail.com](mailto:cherokeehillswaterford@gmail.com).

Sincerely,

The Board

*Melanie Kosti* President

*Steve Widman* Vice President/ Secretary

*Matt Kiser* Treasurer